



Decree no. 100

Ref. no. 4450

Bologna, 9 April 2009

THE DIRECTOR GENERAL

HAVING REGARD to article 3 - paragraph 5- of the Law of 10 January 2006, no. 17, by which Italy has committed itself to provide an adequate nursery, primary and secondary education to the children of EFSA¹ employees through a school associated to the European School System,

HAVING REGARD to the interdepartmental decree no. 66 of 30 July 2007, which authorises the normal continuation of activities of a school associated to the European school system, namely the "Scuola per l'Europa" of Parma,

HAVING REGARD to the "Parma compliance file" for the 6th class of the secondary cycle as well as for the European Baccalaureate no.1612-D-2007,

HAVING REGARD to the Director General's own decree no. 99 of 9 April 2009 which allows for the regular continuation of activities of the Scuola per l'Europa of Parma and defines the personnel required for the school year 2009/2010,

TAKING INTO CONSIDERATION that a call for expression of interest should be published in order to select and recruit the teaching and non-teaching personnel of the "Scuola per l'Europa" of Parma for the school year 2009/10 in accordance with the provisions of the above mentioned decree,

DECIDES

that a call for expression of interest be launched with effect from the date of publishing of the call, to allow for the selection and recruitment of teaching and non-teaching personnel with determined duration contracts for the "Scuola per l'Europa" in Parma, associated to the European School System, for the school year 2009/10, in order to guarantee the functioning of all classes and sections for the nursery, primary and secondary cycles, as indicated below.

POSITIONS

NURSERY CYCLE TEACHERS

ENGLISH SPEAKING SECTION	English mother tongue teacher
FRENCH SPEAKING SECTION	French mother tongue teacher
ITALIAN SPEAKING SECTION	Italian mother tongue teacher

¹ The European Food Safety Authority



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PRIMARY CYCLE TEACHERS

ENGLISH SPEAKING SECTION	English mother tongue teacher
FRENCH SPEAKING SECTION	French mother tongue teacher
ITALIAN SPEAKING SECTION	Italian mother tongue teacher

Teachers for mother tongue pupils:

Dutch mother tongue humanities teacher	1 full time position
Portuguese mother tongue humanities teacher	12 hours per week
Danish mother tongue teacher	12 hours per week
Swedish mother tongue teacher	12 hours per week
Hungarian mother tongue teacher	12 hours per week

SECONDARY CYCLE TEACHERS

English speaking section

Humanities teacher (full time schedule) A345	Also teaching L2, L3 and L4 to pupils in other language sections as well as philosophy, geography, also providing learning support, to complete the weekly timetable
Human sciences teacher A346	Also teaching history and geography to complete the weekly timetable
Mathematics teacher (full time schedule)	Also teaching ICT to complete the weekly timetable
Mathematics and physics teacher (full time schedule)	
Integrated sciences teacher including biology and chemistry (full time schedule)	Also teaching in the laboratory to complete the weekly timetable
Physics, biology and chemistry teacher (full time schedule)	
Integrated sciences teacher, including physics, biology and chemistry (12 h/week)	Also teaching in the Laboratory
Economic sciences teacher (11h /week.)	



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French speaking section

Humanities teacher (full time weekly schedule) A245	Also teaching L2, L3 and L4 to pupils of the other language sections, tuition of philosophy and ethics, to complete the weekly timetable.
Human sciences teacher (full time) A246	Also teaching history and geography to complete the weekly schedule
Mathematics teacher (full time)	Also teaching ICT to complete the weekly timetable
Mathematics teacher (full time)	
Teacher for integrated sciences, physics, chemistry and biology (full time)	
Economic science teacher (9 h/week)	

Italian speaking section

docente materie letterarie A043 (cattedra completa)	Completamento con l'insegnamento di Lingua 3 e Lingua 4 per gli alunni delle altre sezioni linguistiche
docente materie letterarie A051 (cattedra completa)	Completamento con l'insegnamento di L 3 L 4 e filosofia
docente materie letterarie A052 (cattedra completa)	Completamento con l'insegnamento di latino e greco
docente matematica e fisica A049 (cattedra completa) e 12 h sett.mi	
docente matematica scienze integrate (cattedra completa) A059	Completamento con ICT
docente di chimica e biologia h 12 sett.li A060	
docente educazione musicale (h 12 sett.li) A031/A032	Completamento nelle altre sezioni linguistiche
docente educazione artistica (h 15 sett.li) A028	Completamento nelle altre sezioni linguistiche
docente educazione fisica (cattedra completa) h 3 sett.li	Completamento nelle altre sezioni linguistiche

Teachers for mother tongue pupils – Secondary cycle

1 Dutch language teacher (full time schedule)
1 Portuguese language teacher (12 h/week)
2 Spanish language teacher (full time schedule)
3 German language teacher (full time schedule)



NON-TEACHING PERSONNEL

Administrative assistant
Information technology assistant area AR02
School Collaborator

REQUIREMENTS

To submit a valid application, candidates must have the requirements listed below at the time of the deadline.

TEACHING PERSONNEL

TEACHERS OF ENGLISH-SPEAKING, FRENCH-SPEAKING AND MOTHER TONGUE SECTIONS

- 1) Birth or citizenship or residence in one of the countries in which the requested language is one of the official languages;
- 2) School education in the requested language;
- 3) The degree required in the home country for teaching the school cycle concerned and obtained in the language and in a country where this is the official language;
- 4) Some knowledge of the Italian language, even basic, and formal commitment to start studying it during the first year of employment.

For candidates obtaining an equal score, preference will be given to those having previous experience in a European School or in the Scuola per l'Europa of Parma.

TEACHERS FOR THE ITALIAN SECTION

- 1) Teachers with indefinite duration contracts working in an Italian national school or enrolled in the permanent lists of the Province of Parma or teachers who work or have worked in European Schools;
- 2) Working knowledge of one of the community working languages (French, English, German).

For candidates obtaining an equal score, preference will be given to those having previous experience in a European School or in the Scuola per l'Europa of Parma.



TECHNICAL AND ADMINISTRATIVE STAFF

1. Auxiliary personnel with an indefinite contract working in an Italian national school or enrolled in the permanent lists (*graduatorie di I o II fascia*) of the Province of Parma or auxiliary personnel who work or have worked in a European School or Scuola per l'Europa of Parma;
2. Working knowledge of one of the community working languages (French, English, German).

For candidates obtaining an equal score, preference will be given to those having previous experience in a European School or in the Scuola per l'Europa of Parma.

ANCILLARY STAFF

- 1) Auxiliary personnel with an indefinite contract working in an Italian national school or enrolled in the permanent lists (*graduatorie di I o II fascia*) of the Province of Parma or auxiliary personnel who work or have worked in a European School or Scuola per l'Europa of Parma;
- 2) Working knowledge of one of the community working languages (French, English, German).

For candidates obtaining an equal score, preference will be given to those having previous experience in a European School or in the Scuola per l'Europa of Parma.



Ministero dell'Istruzione
dell'Università e della Ricerca
Ufficio Scolastico Regionale
per l'Emilia-Romagna

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The application, drawn up according to the attached template, must be sent, together with the documentation certifying the relevant requirements, by registered mail, with return receipt, **no later than 30 April 2009** to the following address (the date of the postmark shall serve as evidence):

**SCUOLA PER L'EUROPA
VIA SAFFI, 8
43100 PARMA, ITALIA**

Applications and documentation submitted by hand must be delivered to the secretary's office of the Scuola per l'Europa of Parma (Via Saffi,8), no later than 12.00 p.m. on the above mentioned deadline.

Selected applicants will be invited to attend an interview with the aim of ascertaining:

1. their knowledge of the teaching and communication languages in the section and in the school;
2. their knowledge of European Institutions and of the system of the European Schools;
3. their relational capabilities to interact in a context requiring strong personal involvement as well as a personal availability and strong professional ethics.

A maximum score of 100 can be allocated to candidates for the interview. A minimum score of 60/100 is required to pass.

The Selection Committee will consist of the Director-General of the Regional Educational Department or his/her representative, the Director of the Scuola per l'Europa or his/her delegate, two Italian Inspectors (one competent for the nursery and primary cycles and one competent for the secondary cycle) as well as experts in the working languages of the European Union (French, English and German). An Administrative Assistant of the Scuola per l'Europa of Parma will act as secretary.



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The Committee may include non-Italian European School Inspectors who will act as representatives of the European School System.

At the end of the interviews the Committee will draw up the following lists based on the score of all applicants who passed, as follows:

- 1) List of teaching personnel, divided into teaching cycles, language sections and subject to be taught.
- 2) List of non-teaching personnel, divided into professional profiles.

These lists will be valid for the school year 2009/10 and will be used not only to appoint new staff but also to substitute staff temporarily absent.

The lists will be delivered by the Chair of the Committee to the Director of the School who will publish them on the notice board of the Scuola per l'Europa of Parma.

Interviews will be held at the "Scuola per l'Europa" of Parma according to the schedule that will be published on 8 May 2009 as follows:

- 1) *on the notice board of the Scuola per l'Europa of Parma (Via Saffi,8);*
- 2) *on the notice board of the Ufficio Scolastico Provinciale in Parma (address: Viale Vittoria, 33);*
- 3) *on the website www.usp.provincia.Parma.it*
- 4) *on the website www.scuolaperleuropa.eu*

Candidates are requested to refer to the published lists in order to learn whether they have been invited for an interview. Please note that candidates will not be contacted individually.

SEQUENCE OF OPERATIONS

1. Upon demand of the persons concerned and after a favourable evaluation by the National Inspectors competent for the school section, the teaching and non-teaching personnel who have met the requirements specified in the Statute of the European Schools, who have worked at the Scuola per l'Europa of Parma during the current school year, will be confirmed also for the



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school year 2009/10. For this purpose the Director of the Scuola per l'Europa will make available an alphabetical list indicating the persons to be re-confirmed.

2. The recruitment of teaching and non-teaching staff passing the selection procedure will be based on the number of vacant posts remaining after the steps mentioned under point 1) to re-confirm existing staff for the school year 2009/10.

POSITIONS AND REMUNERATION

Personnel employed with a fixed-term contract will be entitled to the basic and accessory legal and economical conditions provided for by the National Collective Labour Agreement for newly appointed Italian teaching and non-teaching personnel of the primary and secondary school.

Personnel employed with an annual contract currently working at the Scuola per l'Europa of Parma will continue to benefit from the current legal and economic conditions also for the school year 2009/10.

The jobs of teachers with duties that are linked to those of Deputy Directors of the European Schools and of teachers with duties linked to those of Counsellors of Education will be allocated by the Director of the Scuola per l'Europa to confirmed teachers or to teachers in the lists which will be compiled after the completion of the recruitment process, after having taken into account their appropriate academic and educational qualifications.

The Deputy Director General
[signed] Stefano Versari